

**Missouri Department of Transportation**  
*David B. Nichols, Director*

573.751.2551  
Fax: 573.751.6555  
1.888.ASK MODOT (275.6636)

[DATE]

[LAND OWNER NAME]

[LAND OWNER ADDRESS]

[LAND OWNER CITY], [LAND OWNER STATE] [LAND OWNER ZIP]

RE: Permit [PERMIT NUMBER]  
[COUNTY] County, [ROUTE]

Dear [LAND OWNER CONTACT]:

Enclosed please find a Notice to Terminate Nonconforming Outdoor advertising regarding permit [PERMIT NUMBER]. Below is a photograph of the sign for your reference.

For additional information regarding outdoor advertising rules and regulations, please log onto [http://www.modot.org/business/Outdoor\\_Advertising](http://www.modot.org/business/Outdoor_Advertising). If you have any questions, please contact me at [PHONE NUMBER].

Sincerely,

[PERMIT SPECIALIST]

[PERMIT SPECIALIST TITLE]

Enclosure

[PHOTO]

